

FRESNO FREE COLLEGE FOUNDATION BOARD OF DIRECTORS MEETING  
approved minutes

1/15/13 1910 hours Sue Kern chair  
IAM Union Hall 454 W. Olive Fresno California

Present: Leni V Reeves, Rych Withers (ED), Jan Slagter, Gerry Bill, , Mike Beevers, Mark Hernandez, Sue Kern, Jewell Riversmith, Yezdyar Kaoosji  
Guests: 0

Call to order Determination of Quorum

- I Agenda adopted with following changes: President's Report, Budget and Governance pulled from consent agenda, Personnel pulled and placed in closed session; ED evaluations pulled from Old Business and placed in closed session; c) Line of Credit, d) Formalizing agreement with Ananda, e) Retreat followup, f) Website policy, g) election of officers added to New Business.
- II Excused: Rick Flores, Mel Sanders, Eduardo Stanley
- III Minutes of December approved
- IV Public Comment 0
- V Consent Agenda – adopted (as modified above)
  - 1) President – written
  - 2) Executive Director/Programming Director – written
  - 3) Chief Engineer –written
- VI Committees
  - 1) Budget Committee – written report, discussion included Line of credit, use of Ananda's funds, and fiscal agent agreement with Ananda
  - 2) Fundraising – written report
  - 3) Community Outreach– did not meet
  - 4) Governance Committee– written report submitted; verbal report given from notes appeared more consistent with meeting, adopted as official report and will be submitted in writing.
  - 5) PNA– written report
  - 6) Personnel – closed session
  - 7) Election – did not meet.
  - 8) KFCF Representative to KPFA LSB –written report
- VII Old Business
  - a. Engineers Handbook – will start building rack at STL point with its manual.
  - b. Committee Assignments and Descriptions  
Assignments:  
Budget: chair Gerry Bill, member Mike Beevers  
Outreach: chair Sue Kern, members Jewell Riversmith, Mike Beevers, Yezdyar Kaoosji  
Fundraising: chair Yezdyar Kaoosji, members Mike Beevers, Sue Kern, Jan Slagter

Governance: chair Mark Hernandez, members Gerry Bill, Leni V Reeves, Sue Kern

PNA: chair Leni V Reeves, members Jewell Riversmith, Jan Slagter and community members (Barry Chambers, Spencer Abe, Jean Kennedy, Dallas Rivera, John Rivera, Dave Gendron)

Election: chair Jewell Riversmith member Mark Hernandez

Personnel: chair Sue Kern, Gerry Bill, Jewell Riversmith, Mike Beevers

Descriptions:

**Budget: adopted as written.**

**Outreach: adopted with change, see attached document**

**Outreach 113**

**Fundraising: adopted with change, see attached document**

**Fundraising 113**

**Governance: chair will write for adoption next Board meeting**

**PNA: adopted as written**

**Election: adopted as written**

**adoption of descriptions moved – GB, 2nd – MB, approved unan.**

Committees are encouraged to add date and time of meeting to description.

c. Election of Officers and LSB Rep

President – Mike Beevers,

Vice President – Sue Kern,

Treasurer – Gerry Bill,

Secretary – Leni V Reeves

LSB Rep – Mel Sanders

IX New Business

a. Programmer policy questions: some tabled, some referred to Governance, some referred to ED/PD

b. **Rand Stover: A Memorial Fund for a second studio will be created. m – SK, 2nd – JS, adopted unan**

Rych will make an equipment list including costs, an email blast will be sent out, Fundraising Comm. to work out details.

c. Line of Credit: **The ED is authorized to establish a \$15,000 line of credit. m – YK, 2nd – MB, adopted unan**

d. Formalizing agreement with Ananda: **Sue Kern and Yezdyar Kaaosji will receive Ananda information from Rych and will research legal issues of remitting funds to foreign countries. m– MB, 2nd – GB adopted unan**

e. Retreat followup: Policies for public comment and public participation referred to Governance Comm. Calendar reviewed and approved.

f. Website Policy: **Website material should have a direct relationship to FFCF, its projects, functions, mission, and sponsored events. No unrelated commercial content is permitted. m– LVR, 2nd – MB, approved unan**

To closed session for Personnel matters 2130 hours

Reconvene in open session 2207 hours: Board has adopted the ED evaluation process for this year. ED will complete the staff job descriptions and give feedback to the Personnel Comm. on any desired changes in the staff evaluation form. He will discuss with Personnel Comm. the committee's participation in staff evaluations to be done in June 2013.

adjourn 2220

signed – Leni V Reeves, Secretary

(Not part of official minutes: a guide to abbreviations used:

Names: SK Sue Kern, RF Rick Flores, LVR Leni V Reeves, MS Mel Sanders, RW Rych Withers, MH Mark Hernandez, JS Jan Slagter, GB Gerry Bill, ES Eduardo Stanley, JR Jewell Riversmith, YK Yezdyar Kaoosji, MB Mike Beevers  
M- moved, Unan – unanimous)