

FRESNO FREE COLLEGE FOUNDATION BOARD OF DIRECTORS MEETING
draft minutes

2/19/2013 1902hours Mike Beevers chair
IAM Union Hall 454 W. Olive Fresno California

Present: Leni V Reeves, Rych Withers, Jan Slagter, Gerry Bill, Mel Sanders, Mike Beevers, Mark Hernandez, Sue Kern, Jewell Riversmith, Rick Flores, Yezdyar Kaoosji, Eduardo Stanley

Guests: Willo Greene, Gerald Cook, Frank Delgado, Rev. Floyd Harris, Gloria Grainger
Call to order Determination of Quorum

- I Agenda adopted with following changes: President's Report, Chief Engineer's Report, Budget, Governance and Fundraising pulled from consent agenda
- II No absences
- III Minutes of January approved
- IV Public Comment: Willo Greene: discussed problems with equipment malfunctions and communication problems regarding Keeping It Real, requested attempt at resolution.
Gerald Cook: felt rudely treated by staff member.
- V Consent Agenda - adopted (as modified above)
- VI President - Verbal - organization of committees and calendar.
- VII Executive Director/Programming Director - written
- VIII Chief Engineer -written. ISDN problem clarification requested: still unclear what is causing this. ISDN-drop alarm not practical.
- IX Regular Reports
Committees
 - 1) Budget Committee - written report: typo corrected:
"Rych reported the following bank balances as of **January 31**"
Also - \$19,600 check came in 2/19.
Unable get line of credit from credit union since KFCF is business, not individual.
Rych to explore local bank possibilities, report back next meeting. Profit and loss statements - summary sheet only will be distributed with Board packets if OK -agreed.
 - 2) Fundraising – written report. Addition: item 6 Regional Foundation grant proposal might be submitted for Gospel Festival with Emmett Powell or Native American cultural event with Lance Canales
 - 3) Community Outreach- did not meet
 - 4) Governance Committee- written report. Board of Directors Policy and Procedure Manual updates distributed. Letter to lapsed membership programmers and board ops discussed and altered as follows: (new wording in bold)

(Date)

Our records show that your FFCF membership has lapsed effective __ (date) __. We understand that KPFA does not always notify us right away of renewals which come through KPFA contributions. As a programmer or board op, you need either to renew your membership or show that it has already been renewed. Please respond within 30 days of receipt of this letter.

Per the FFCF Policy and Procedure Manual, programmers and board ops are required to be current members. We would hate to lose you. If you do not renew or show evidence that you have already renewed within 30 days of this letter your radio **access** may be suspended.

We look forward to your continued participation in the station and hope that **your membership will be renewed promptly.**

- 5) PNA- written report
- 6) Personnel - no report
- 7) Election – did not meet.
- 8) KFCF Representative to KPFA LSB -written report

X Old Business

- a) Engineers Handbook - will start building rack at STL point
- b) Board Retreat followup -
 - 1. Google calendar to be used - more dates added.
 - 2. Conflict of interest policy already in place. Annual statement for Board members to sign will be drafted by SK and YK.
 - 3. Work plan for year needs to be drafted by some committees detailing projects for the year.
- c) Executive Director evaluations tabled.
- d. Ananda - review in progress.

XI New Business

- a) Governance committee proposals
- Proposed Policy Clarification
- VII C Staff and Volunteers
- Program hosts and board operators must be FFCF members. (new wording underlined)**

m -LVR, 2nd- YK, passed unan.

Proposed Effective Date of Membership Policy

Any monetary donation of \$25 or more, either directly or through KPFA, not including purchases of tickets or merchandise, shall entitle the donor to membership in FFCF for one year from the date of the donation. Premiums received for donations made, e.g. during marathons, is not considered purchase of merchandise.

m - SK, 2nd -LVR, passed unan.

Proposed Station Handbook Policy

Any new policy adopted by the ED/PD or the FFCF Board that affects programmers and board operators shall be in writing, added to the Station Handbook online and at the Station and all existing programmers and board ops shall be notified in writing of the new policy. (email notification is considered to be in writing.) Policies will go into effect 10 calendar days after distribution.

m -SK, 2nd - YK, passed unan.

Proposed addition to the acknowledgment that programmers and board ops sign:

I understand that the Station Manual may be updated from time to time, that I will receive written notice of these updates at my email or physical address of record and that it is my responsibility to keep my addresses current on station records and to stay informed about current policies and procedures.

It is policy that all programmers and board ops sign this acknowledgement.

m- LVR, 2nd -MH, passed unan.

Proposed notification to programmer or board op whose membership has lapsed.

1. courtesy reminder by email about 30 days prior to lapse, if possible.

2. email and certified mail notification after membership ends.

(including letter as modified above)

m- SK, 2nd - YK, passed unan.

b) Membership status of Board members and programmers. No action.

c) Issue of bylaws as currently written regarding membership: does requirement of membership application still exist and if so, does this need to be changed. Referred to Governance committee.

d) **Moved that Fundraising Committee and YK are authorized to submit a grant proposal to Fresno Regional Foundation. m- SK, 2nd -YK, passed unan.**

adjourn 2045

signed - Leni V Reeves, Secretary

(Not part of official minutes: a guide to abbreviations used:

Names: SK Sue Kern, RF Rick Flores, LVR Leni V Reeves, MS Mel Sanders, RW Rych Withers, MH Mark Hernandez, JS Jan Slagter, GB Gerry Bill, ES Eduardo Stanley, JR Jewell Riversmith, YK Yezdyar Kaoosji, MB Mike Beavers

m- moved, Unan - unanimous)

